

**AMERICAN IRIS SOCIETY BOARD OF DIRECTORS MEETING  
ATLANTA, GEORGIA  
NOVEMBER 4-5, 2011**

**FULL MINUTES**

President Judy Keisling called the Fall Meeting of The American Iris Society Board of Directors to order at 7:08 PM on Friday November 4, 2011 and announced a quorum was present. President Keisling asked Board members, Committee Chairs, RVPs, and guest to introduce themselves.

Present during the various sessions were: **Officers:** President, Judy Keisling; 1st Vice President and Treasurer, Jill Bonino; 2nd Vice President, Jim Morris; Secretary, Michelle Snyder. **Administrative Officers:** Registrar/Recorder, John Jones; Recording Secretary, Susan Boyce; Publication Sales, John Ludi; Membership Secretary, Tom Gormley. **Directors:** Ruth Barker, Susan Boyce, Dana Brown, Cheryl Deaton, Hal Griffie, Susan Grigg, John Jones, John Ludi, Jody Nolin, and Andi Rivarola. **RVP Representative:** Hugh Stout. **Immediate Past President:** Jeanne Clay Plank. **Committee Chairs:** Bob Plank, Bob Pries, Gerry Snyder, and Nick Stewart. **RVPs:** Wayne Smith (5). **Guests:** Glenn Grigg (4), Carolyn Hawkins, Sue Kilgore, and Betty Smith (5), Alan and Elaine Brooks (13), Jean Morris (18).

President Keisling welcomed all and encouraged all present to participate in discussions, with the reminder that only Board members may vote.

**ELECTION OF DIRECTORS:**

President Keisling announced that the AIS General Secretary received no additional nominations; therefore the published candidates for the AIS Board of Directors are duly elected by acclamation. They are: Susan Boyce (12), Cheryl Deaton (15), Hal Griffie (3), and Andi Rivarola (15).

**MINUTES OF THE LAST MEETING;**

Victoria, British Columbia, Canda - May 31-June 1, 2011.

Two corrections to the minutes were noted. Andy Rivarola's name is misspelled and should be Andi Rivarola. the President's report stated that 2,5000 copies of the Basic culture were printed, but should have been 2,500.

\*Deaton moved and Bonino seconded:

\*\*That we approve the minutes as corrected. **Motion carried.**

**REPORTS OF OFFICERS:**

**President** - Judy Keisling asked the appointment of John Jones as Motion Secretary.

\*Boyce moved and Deaton seconded:

\*\*That John Jones be appointed Motion Secretary. **Motion carried.**

1. President Keisling thanked the members of the committee for all of their hard work on drafting the copy of the Proposed Guidelines for Registration Images. The members of the committee were: Cheryl Deaton, John Jones, Janet Smith, Bob Pries, Paul Black,

Jim Morris, and Heather Prior. As one of the requirements of this policy passed by the board, is to appoint an Image Coordinator. President Keisling is appointing Janet Smith to this new position.

2. President Keisling thanked the outgoing AIS Board of Directors members Jerry Coates and Gary White for their service to the AIS.

3. President Keisling mentioned that later in this meeting we will be discussing the motion that was passed at the Spring 2011 meeting concerning the AIS Foundation and the AIS Donations.

In accordance with standard practice, Keisling asked for affirmation of interim Board action taken by email vote since the June 2011 Board Meeting.

\*Jones moved and Deaton seconded:

\*\*That each foreign registrant pay a fee of USD \$15.00 (or its equivalent in the country currency) per iris registration or iris name reservation to the country Associate Registrar. That the country Associate Registrar keep USD \$5.00 (or its equivalent in the country currency) per iris registration or iris name reservation and pay the AIS USD \$10.00 per iris registration or iris name reservation, such payments to the AIS to be made via a PayPal system or such other arrangements as may be enumerated by the AIS Registrar-Recorder for his convenience. All payments to the AIS registrar to be made in USD. The AIS respectfully requests, but does not require, the country Associate Registrars to accept the USD \$5.00 stipend as full payment for their services as Associate Register in managing iris registrations and iris name reservations. That the services of the country Associate Registrar include, but may not be limited to, iris name checking against the irisregister.com database, translation (as appropriate), transliteration (as appropriate), and description review ad editing. **Motion carried.**

\*Deaton moved and Jones seconded:

\*\*That the Committee's recommendations listed below regarding the guidelines for the submission of digital images accompanying iris registrations and the creation of a Registration Image Coordinator be adopted by the AIS

#### \*\*GUIDELINES FOR THE SUBMISSION OF DIGITAL IMAGES ACCOMPANYING IRIS REGISTRATIONS

\*Mission Statement\*:

To create a reference library of images associated with fully completed registrations received from the AIS Registrar-Recorder.

The images should function primarily as augmentation of cultivar descriptions and secondarily as a resource for AIS promotion.

\*Guidelines for Image Submission.\*

\*Registrants are requested to submit images with registration. Highest quality digital images in jpeg format (4x6-300 dpi or medium setting on the camera-Higher Resolution is preferred and not to exceed 600 or 1200 dpi).

\*Once the registrant receives approval for their name requested, images should be labeled as follows: YYreg.number, iris name\_hybridizer\_registration

year\_type\_photographer. (i.e. 11-6789\_Golden Panter\_Tasco05\_TB\_JSmith)

\*If possible, images of the flower (close up), stalk and clump are desired. It is to the advantage of the hybridizer to submit the best photos possible so they may promote the cultivar in AIS projects. The photographer retains copyright ownership for their own uses but agrees with submission to any AIS uses.

\*The photograph of the flower should be taken in the garden with no digital manipulation permitted. Color and form should be true to cultivar in all respects and in sharp focus.

\*It is preferred that the images are stored for reference in the AIS library.

\*Detailed Copyright Disclaimer;\*

The undersigned hereby acknowledges that by submitting a photograph of an iris cultivar being registered with the Registrar-Recorder of the American Iris Society the undersigned hereby grants the AIS and its agencies (Affiliates, Regions, Sections) the right to reprint or republish such photograph in the Iris Encyclopedia maintained by the AIS; in any of the newsletters or journals published by the AIS or its agencies; to publish such photograph on any website maintained by or on behalf of the AIS or any of its agencies; and to publish such photograph in any other publication published by the AIS or its agencies in the ordinary course of its educational and scientific activities.

The undersigned represents and warrants that he is the owner of all copyright rights with respect to the photograph submitted to the AIS other than those rights otherwise granted to the AIS herein or by law. The undersigned shall retain ownership of all individual copyright rights in the photograph covered by this agreement except for those rights granted to the AIS herein or by law.

\*Flow Chart:\*

\*Image(s) is (are) accompanied with the Registration Form; received by the AIS Registrar-Recorder, assigned a registration number related to its registration folder and then transferred to Registration Image Coordinator once the registrant receives approval for their name requested.

\*Registration Image Coordinator enters a cross-reference list of registration (image) numbers and names to be maintained on a spreadsheet.

\*Discs are prepared and copies are sent to the AIS slide chair, AIS library, and Iris Encyclopedia Manager and Web Master.

\*Iris Encyclopedia enters reduced images into wiki with accession number and file name so as to be able to act as a card catalog for higher definition images stored in library.

This process should be an ongoing process with batches sent as received by the AIS Registrar-Recorder.

\*Job description of Registration Image Coordinator.\*

\*The Registration Image Coordinator is appointed by the President of AIS and is responsible to him/her.

\*To coordinate all activities of the registration image collection, the archiving and disposition of said received from the AIS Registrar-Recorder.

\*To safeguard and store all of the digitized photos by use of the AIS disaster plan.

\*Guidelines for Archiving Images in Library:\*

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\*\*Storage: \*Images may be stored on disc, thumb drive or external hard drive.

\*\*Retrival: \*By searching the Registration image Coordinator's spreadsheet, or the Iris Encyclopedia, one can obtain the file number for a unique image.

\*REGISTRATION IMAGE COORDINATOR DUTIES\*

\*\*

\*POSITION TITLE\*: Registration Image Coordinator

\*BASIC FUNCTION:\*

\*\*

To coordinate all activities of the registration image collection, the archiving and disposition of said received from the AIS Registrar-Recorder. The photograph of the flower should be taken in the garden with no digital manipulation permitted. Color and form should be true to cultivar in all respects and in sharp focus. (JPEG format preferred (4x6-300 dpi or medium setting on the camera - Higher Resolution is preferred not to exceed 600 or 1200 dpi).

The undersigned hereby acknowledges that by submitting a photograph of an iris cultivar being registered with the Registrar-Recorder of the American iris Society the undersigned hereby grants the AIS and its agencies (Affiliates, Regions, Sections) the right to reprint or republish such photograph in the Iris Encyclopedia maintained by the AIS; in any of the newsletters or journals published by the AIS or its agencies; to publish such photograph on any website maintained by or on behalf of the AIS or any of its agencies; and to publish such photograph in any other publication published by the AIS or its agencies in the ordinary course of its educational and scientific activities.

The undersigned represents and warrants that he is the owner of all copyright rights with respect to the photograph submitted to the AIS other than those rights otherwise granted to the AIS herein or by law. The undersigned shall retain ownership of all individual copyright rights in the photograph covered by this agreement except for those rights granted to the AIS herein or by law.

\*REPORTING RELATIONSHIPS;\*

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He/she is appointed by the AIS President and responsible to him/her.

**\*MAJOR FUNCTIONS:\***

\*\*

1. To receive from the AIS Registrar-Recorder any digital images the Registrar receives that are associated with a registration.
2. To maintain a spreadsheet with information such that its retrieval could be facilitated by each image having a distinct accession number based on the registration number.  
YY-nnnn where YY is a two-digit year indicator (e.g., 11 meaning 2011) followed by a (1 to 4 digit) registration sequence number.
3. To distribute copies of the digitized photos to the AIS Library, Iris Encyclopedia, AIS Web master upon request.
4. To safeguard and store all of the digitized photos by use of the AIS disaster plan.

**\*SPECIFIC RESPONSIBILITY AND AUTHORITY:\***

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Registration Image Coordinator enters a cross-reference list of registration (image) number and name to be maintained on a spreadsheet. It should also contain a distinct accession number based on the registration number, for the library. That number would appear on the encyclopedia under the comments for the picture and/or part of the file name as designated above. **Motion carried.**

**1st Vice President** - Jill Bonino reported on her efforts to obtain updates from the officers and committee members on backup persons and procedures. She also reported on starting research for a records retention policy. Bonino also stated that she will be resigning as the 1st Vice President at the end of this meeting.

**2nd Vice President** - Jim Morris deferred his report until later.

**General Secretary** - Michelle Snyder reported that she has the details of the votes of the two motions passed, if anyone would like to see them.

**Editor** - Kelly Norris was not present, but did send in a report and there were no motions that needed to be acted on. A discussion was held about the lateness of the bulletins arriving to the membership. Another discussion ensued about whether bulletin information should be published on the Facebook page before the Irises bulletin is even published. It was discussed that a policy needs to be written concerning publishing AIS Information. President Keisling appointed Jody Nolin to chair this committee: Policy Committee for Information Distribution.

**Advertising Editor** - Bob Keup was not present, but his report stated that he wants the board to consider continuing reciprocal ads with The American Hemerocallis Society.

\*Plank moved and Stout seconded:

\*\*That we continue the reciprocal "institutional" ads with the American Hemerocallis Society (The Daylily Journal) twice a year, preferably spring and fall.

**Motion carried.**

The board also discussed which committee should be responsible for this task.

\*Grigg moved and Bonino seconded:

\*\*That the Public Relations and Marketing committee be responsible for creating the reciprocal ads for the Daylily Journal. **Motion carried.**

**Treasurer** - Jill Bonino reported a smaller loss in the 2010-2011 budget year than was expected. Bonino also stated that the income received from the Brent & Becky's Bloomin Buck\$ program has been continually and substantially smaller than expected even though they have been given several full page color ads in the AIS bulletins.

\*Brown moved and Deaton seconded:

\*\*That we reduce the Brent & Becky's ad to 1/4 page and feature that the AIS receives a 25% donation from orders placed thru the Bloomin Buck\$ program and that the ad be designed by the Public Relations Committee effective immediately. **Motion carried.**

The meeting recessed for a break at 8:49 pm and reconvened at 9:12 pm.

**ADMINISTRATIVE OFFICER REPORTS:**

**Membership Secretary** - Tom Gormley reported that the AIS membership has increased a little bit. This is a welcome, but cautious change.

**Registrar/Recorder** - John Jones reported on the changeover in this position from the Lowe's to himself. Jones expressed his thanks to Mike Lowe for his outstanding design and implementation of a data base system that is easy to use for the registration process. The new foreign registration fee was discussed. Jones noted that the new voluntary photo registration request is not part of his job. Janet Smith will be the person who will receive the photos. Bob Plank commented on a photo copyright release issue.

**Recording Secretary** - Susan Boyce had no report.

**Publication/Sales** - John Ludi reported on the lateness of receiving the calendars at the Storefront, thus the sales of the calendar are behind. He also stated that the Invitation To Join (ITJ) brochures inventory was getting very low and needs to be reordered.

\*Deaton moved and Snyder seconded:

\*\*That we reprint 10,000 ITJs at a cost not to exceed \$1,200. **Motion carried.**  
Ludi and Jones reported on the 10 year checklist and the problems and delays that have been encountered in getting this ready to print.

**New Business:** Bonino discussed the possibility of have more than two board meetings a year. Nothing was decided at this time.

The meeting adjourned at 10:37 pm, and the Board went into Executive session.

Saturday November 5, 2011 - the meeting was called back to order at 8:40 am, and the Honorary Awards were announced.

**Honorary Awards** - President Keisling announced the results of the Honorary Awards. The Hybridizers Medals were awarded to Jill Copeland (6) and Jean Witt (13). The Distinguished Service Medal was awarded to Paul Gossett (22). The Gold Medal was awarded to Mike and Anne Lowe (4). The Bee Warburton Medal was awarded to Graeme Grosvenor of Australia. Emeritus Judge is Hooker Nichols (17).

## **REPORTS OF STANDING COMMITTEES:**

**Youth** - Chair Cheryl Deaton reported that the youth membership has increased.

**Symposium** - Chair Gerry Snyder reported that after a couple of years decline in voting the symposium, voting in 2011 has increased about 50 percent.

**Silent Auction** - Co-chair Debra Strauss was not present, but Co-chair Nick Stewart reported on ways to get the word out to the AIS regions and affiliates about donating to the Silent Auction. Stewart noted that Jill Bonino's residence will be the receiving point for donation items that are mailed and/or shipped for the 2011 convention.

**Section and Cooperating Society Liaison** - Chair Jim Morris reported on the Spring 2011 Section and Cooperating Society meeting held at the 2011 convention. There was a consensus of positive feelings on the new initiatives. It was recommended that the color patterns treatment from The Basic Iris Culture booklet be added to the wiki. Another topic discussed was of the conflict of mini conventions being held at the same time that the AIS National conventions are held. The Sections and Cooperating Societies are urged not to schedule a mini convention at the same time as the AIS National convention.

**Scientific Advisory Committee** - Chair Kelly Norris was not in attendance and did not send in a report.

**RVP Representative** - Hugh Stout reported on the RVP meeting (Board of Counselors) that was held at the 2011 AIS convention.

**RVP Counselor** - Chair Cheryl Deaton received a request from Region 2 that the AIS change the voting deadline for the Louisiana Iris ballot to July 31st. After a lengthy discussion on changing the entire ballot deadline:

\*Deaton moved and Ludi seconded:

\*\*That the voting period for LA and SPU irises coincide with the voting for JIs on the AIS ballot.

Upon further discussion and the need for input from an individual who was not present at the meeting:

\*Jones moved and Morris seconded:

\*\*That motion might be tabled. **Motion carried.**

Another request Deaton received was that Assistant RVP name be changed to Deputy RVP. It was noted that if a name change was to be made, then the by-laws would have to be changed by all regions, affiliates, and the AIS. This would encompass much confusion and work, so this request will not be considered.

Deaton presented the 2012 RVP list for approval.

\*Deaton moved and Brown seconded:

\*\*That we accept the RVPs as presented to the Board by the RVP Counselor.

**Motion carried.**

### **First Year RVPs:**

Region 4: Don Rude  
Region 13: Dwayne Booth  
Region 15: Winona Stevenson  
Region 20: Lowell Baumunk

### **Second Year RVPs:**

Region 1: Norine Veal  
Region 2: Donna Lowry  
Region 3: George Boyce  
Region 5: Wayne Smith  
Region 7: Sue Ann Barnes  
Region 10: Ron Killingsworth  
Region 17: Gordon Carver  
Region 21: Ron Cosner  
Region 23: Frances Day  
Region 24: Robert Hollingsworth

### **Third Year RVPs:**

Region 6: Chuck Bunnell  
Region 8: John Baker  
Region 9: Margaret Kelly  
Region 11: Alverta Symes  
Region 12: Lynn Hess  
Region 14: Jeanne Clay Plank  
Region 18: Judy Eckhoff  
Region 22: Hugh Stout

**Publications** - Chair Jody Nolin has no written report, but noted that Betty Roberts has almost finished a hybridizer compendium. It is articles from prior bulletins, categorized, put in a bibliography form, with a short introductory paragraph in each chapter.



**Photo Contest** - Chair Janet Smith was not in attendance, but her report noted the difficulty in the entrants understanding the need of high resolution, good quality photos that will be printed in the bulletin.

**Tax Exempt Advisor** - Chair Bob Plank's report listed the fourteen affiliates and sections that he helped with the 501 (c) (3) this last year.

**Judges** - Chair Judy Keisling presented a summary of number of judges from year to year. She also presented the list of judges for approval for 2012.

\*Snyder moved and Nolin seconded:

\*\*That we approve the 2012 list of judges as presented by the AIS Judges Training Chair. **Motion carried.**

The meeting recessed for a break at 10:07 am and reconvened at 10:25 am.

**Public Relations** - Co-chair Bob Pries talked about the advertising rates and repricing of them. After a very lengthy discussion:

\*Grigg moved and Morris seconded,

\*\*That all Bulletin advertising be in color effective with the April 2012 issue of IRISES. **Motion carried.**

Pries stated that he wants to restart the Adwords campaign (which was discontinued 3 years ago) and have \$2,000 added to his budget to do this. He stated that this campaign should bring in 100 new E-members a month.

Pries presented a plan to create a voucher program to entice more people to join AIS. After another very lengthy discussion:

\*Jones moved and Snyder seconded:

\*\*That the AIS create a voucher system for new members, including Youth and E-members, and that it be instituted as soon as the PR Committee can garner 10 or more participating nurseries. **Motion carried.**

The meeting recessed for lunch at 11:50 am reconvened at 1:10 pm.

**Policy & Operations Manual** - Chair Jeanne Clay Plank has no written report, but she recommends that the Policy and Operations Manual jobs be separated. She recommends that Policy be made part of the Recording Secretary job as this is the repository for all of the motions that are made by the Board and the motions are where the AIS policy comes from. Plank noted that having to compile them a second time is redundant and in her opinion the Recording Secretary would be the best place for the Policy position to be. The Recording Secretary Boyce had no objection to this change as she has already fielded several phone calls in the past few years and assisted the callers with questions about motions that have been passed in years prior. Plank also reported about getting some of the job descriptions rewritten and getting the manual up to date and possibly having it posted on the AIS encyclopedia site.

**Library** - Chair Tracy Plotner was not present and did not send in a report.

**Judges Handbook Revision Committee-** Chair Jim Morris reported he has only received one request for a change and at this point no action will be taken until more changes are requested.

**Iris Programs Resources (Speakers) -** Chair Dana Brown reported that an indexing project on an interactive judges training and speakers list has been stalled.

**Iris Programs Resources (Slides & Digital) -** Chair Janet Smith was not present, and her report indicated no actions were necessary.

**Insurance -** Chair Michelle Snyder reported that the insurance premiums decreased slightly, but she added John Jones' residence to the policy as he has AIS equipment at that location, and with this addition the rates will increase a bit, so the yearly premium rates remained the same as last year.

**Foundation Liaison -** Chair Gary White was not in attendance, but his report noted the projects that are currently being worked on.

**Exhibitions -** Supply clerk Susan Boyce reported on the new shipping fee that was implemented for the 2011 year. She also announced that starting with the 2012 year, the Entry tags will now be sold in packs of 100 for \$6.00. Previously they were sold in packs of 200 for \$12.00

The meeting recessed for a break at 2:40 pm and reconvened at 3:00 pm.

**Electronic Services -** Chair John Jones reported on the number of subscribers to irisregister. Jones also reported on the progress of the E-members website and the problems that have been encountered in transferring irisregister members to the E-members website. After a discussion:

\*Jones moved and Bonino seconded:

\*\*That we leave irisregister as it is for existing subscribers. Add current irisregister subscribers to emembership for the length of term of their irisregister subscription. (determine whether current ID can receive a new PW) and that we make all new emembers irisregister subscribers with identical ID/PW. **Motion carried.** Jones reported on the progress of the bulletin scanning project that will eventually be put on the AIS Website.

**Donations -** Chair Lynn Williams was not present, but her report showed a decrease in donations. President Keisling noted the motion passed at the 2011 Spring meeting for all monies to be donated to the AIS Foundation and the share for AIS will be then forwarded to the AIS Treasurer.

**Convention Liaison -** Chair Paul Gossett reported that he is still working on a site for the 2014 AIS Spring convention. He is also working on a possible location in New Orleans for the 2013 Fall Board meeting.

**Affiliates Liaison** - Chair Jody Nolin reported that the affiliates' forum has slowly died down. Nolin also reported on a new affiliates checklist/booklet/guideline that she will produce with Affiliations Chair Boyce. The publication will be available in the future for groups that want to form a new affiliate and need information in this pursuit.

**Affiliations** - Chair Susan Boyce reported that the affiliation process for the 2012 calendar year has begun. Boyce also stated the need for a booklet to help new clubs form into an affiliate. She will start working on a booklet after the start of the new 2012.

**Calendars** - Chair Terry Aitken was not present. Ludi reported on a need to order the 2013 calendars.

\*Ludi moved and Snyder seconded:

\*\*That we order 1000 of the 2013 calendars at a cost not to exceed \$3,300.00.

**Motion carried.**

**Unfinished Business:** President Keisling readdressed the tabled motion that was discussed under the RVP Counselor's report. The motion was amended to read:

\*Deaton moved and Jones seconded:

\*\*That the voting deadline for the AIS ballot be moved to August 1st. **Motion carried.**

**Awards** - Chair Ruth Barker has tendered her resignation. She reported on the problems that have been encountered when the judges vote for a High Commendation (HC) iris.

#### **ELECTION OF OFFICERS:**

Upon receiving no additional nominations from the floor, nominations were closed and the following slate of officers was elected by acclamation.

**President** - Judy Keisling

**1st Vice President** - Jim Morris

**2nd Vice President** - Gary White

**Secretary** - Michelle Snyder

**Treasurer** - Jill Bonino

**Editor** - Kelly Norris

#### **APPOINTMENT OF ADMINISTRATIVE OFFICERS:**

President Keisling requested the appointment of the following officers:

**Registrar/Recorder** - John Jones and Joanne Prass Jones

**Membership Secretary** - Tom Gormley

**Recording Secretary & Policy** - Susan Boyce

**Publication/Sales Directors** - John and Kay Ludi

\*Jones moved and Brown seconded. **Motion carried.**

#### **APPOINTMENT OF STANDING COMMITTEE CHAIRS:**

President Keisling requested approval for the following Standing Committee appointments:

**Affiliates Liaison** - Jody Nolin  
**Affiliations** - Susan Boyce  
**Awards** - Gerry Snyder  
**Calendars** - Terry Aitken  
**Convention Liaison**- Paul Gossett  
**Donations Secretary** - Lynn Williams  
**Electronic Services** - John Jones  
**Exhibitions** - Lois Rose, Susan Boyce, Karen & Ray Jones  
**Foundation Liaison** - Gary White  
**Honorary Awards** - Jeanne Clay Plank  
**Insurance** - Michelle Snyder  
**Iris Program Resources (Slides & Digital)** - Janet Smith  
**Iris Program Resources (Speakers)** - Dana Brown  
**Judges** - Judy Keisling  
**Judges Handbook Revision Committee** - Jim Morris  
**Librarian** - Tracy Plotner  
**Operations Manual** - Jeanne Clay Plank  
**Photo Contest** - Janet Smith  
**Publications** - Jody Nolin  
**Public Relations & Marketing** - Susan Grigg and Bob Pries  
**RVP Counselor** - Cheryl Deaton  
**RVP Representative** - Hugh Stout  
**Scientific Advisory Group** - Kelly Norris  
**Section and Cooperating Society Liaison** - Jim Morris  
**Silent Auction** - Debra Strauss and Nick Stewart  
**Symposium** - Gerry Snyder  
**Tax Exemption Advisor** - Bob Plank  
**Youth** - Cheryl Deaton

\*Jones moved and Brown seconded. **Motion carried.**

The meeting recessed for dinner break at 5:10 pm and reconvened at 6:39 pm.

### **Budget for 2011-2012**

Treasurer Jill Bonino reminded the Board, that the Board needs to pass a motion that we reviewed the last three years of the IRS forms 990 and 990-T.

\*Deaton moved and Boyce seconded:

\*\*That we have reviewed Form 990 and 990-T. **Motion carried.**

Bonino also stated that Edward Jones Investment, where we have the AIS investments, is redoing their forms, and the Standard Banking form needs to be resigned and the AIS needs to approve this.

\*Jones moved and Stout seconded:

\*\*That we approve a standard banking resolution for Edward Jones Investments.

**Motion carried.**

Treasurer Bonino opened a line-by-line discussion of the Proposed Budget for the fiscal year 2011-2012, with changes that had been added and subtracted as they came up for discussion throughout the meeting.

\*Jones moved and Deaton seconded:

\*\*That we approve the Budget as revised. **Motion carried.**

**Unfinished Business:** President Keisling noted that earlier in the meeting the board established a policy committee for Information Distribution. Keisling appointed Jody Nolin as the chair with Hugh Stout, Susan Grigg, Andi Rivarola and Hal Griffie as the members of this new committee.

**ANNOUNCEMENTS:**

The Spring 2012 meeting and convention will be held in Ontario, California, Monday April 16th thru Saturday April 21, 2012, at the Doubletree Hotel Ontario, 222 North Vineyard Avenue, Ontario, California 91764. 1-909-937-0900. The convention co-chairs are: Kathy Chilton, 1-520-591-1729 and email ranchiris@aol.com, and also Jill Bonino, 1-818-790-3256 and email jillbon@earthlink.net.

President Keisling expressed a hearty thank you to Carolyn Hawkins for hosting this meeting.

Meeting adjourned at 8:00 pm.

Respectfully submitted,

Susan Boyce